

# **Arts Academy Elementary Charter School**

## **Special Education Teacher**

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*The mission of AA ECS, a model for arts-integrated education, supports all students attaining high academic achievement and artistic expression by enriching their standards-based elementary experience using a palette of arts-infused curriculum, as a foundation for their future growth.*

### ***Job Summary***

The Special Education teacher works with students who have a wide range of learning, mental, emotional, and physical disabilities. They adapt general education lessons and teach various subjects, such as reading, writing, and math, to students with mild and moderate disabilities. They also teach basic skills, such as literacy and communication techniques, to students with severe disabilities.

### **Responsibilities and Duties:**

- Appropriately handle confidential information;
- Establish and maintain productive working relationships with staff;
- Communicate clearly and effectively with team members, including administrators, related service practitioners, teachers and parents;
- Coordinate and provide academic and social instruction to support the educational programming and physical needs of special education students;
- Plan curriculum and prepare lessons and other instructional materials according to students' individual goals and achievement levels;
- Assure the implementation of modifications and accommodations as per students' IEPs;
- Monitor dates/timing of IEP meetings for students who receive services;
- Maintain accurate records;
- Draft Individualized Education Programs (IEPs)
- Facilitate IEP meetings;
- Maintain Progress Monitoring;
- Maintain and upgrade professional skills and knowledge through professional growth and development
- Student-centered with strong organizational skills

**Reports to:** Special Education Coordinator

### **Job Qualifications**

- Bachelor's Degree in Elementary Education (Pre-K to 4 or 4-8)
- PA Special Education PK-8 Certification
- Valid PA Instructional Certification in Early Childhood Education N-3, Elementary Education K-6, Grades Pre-K-4

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**This is a Full Time, 10 month position offering a comprehensive benefit package including Medical, Dental, and Vision. Salary: \$44,000.**

**To be considered for an interview the following documents must be submitted:**

- Department of Human Services Child Abuse History Clearance
- PA State Police Request for Criminal Records Check
- Federal Criminal History Record Information
- Copy of PA Teaching Certification

**The following documents will be required prior to the first day of employment:**

- Physical Examination completed within one year on the PA State Standard form.
- TB test results completed by a doctor on the PA State Standard form.

Please visit our website and apply online at: <https://www.artsacademyecs.org/human-resources>